

	The Law Firm for Nonprofits	Axis Legal Counsel	For Purpose Law	Hathaway Law Office
<b>New Employee Handbook</b>	Don't Do	\$749 (Flat Fee)	200-450/hr.	Included
<b>By-Laws Revision</b>	3900	Flat Fee TBD	200-450/hr.	Included
<b>Hourly Rate</b>	275-695/hr	\$295/hr (5-10 hr blocks)	200-450/hr.	N/A
<b>Notes</b>				
	Too Expensive	Need to get a deposit and review our bylaws before giving us a quote for revision. The deposit is refundable if we don't choose them.	Quotes cost \$200. If we choose them, the amount will be applied to our first invoice. They do work with Non-Profits on billing and payment plans and provide a point of contact to answer non legal questions and give updates without charging an hourly rate. Associates do most of the work and the Principal reviews and makes changes on the final product.	Already reviewed our employee manual and by-laws, as well as the by-laws for several other central offices and the world service manual. Their proposal is a flat fee of \$1800 and includes: Update and revise bylaws to both conform with any changes in the law, and also to better serve the organization from an operational standpoint. Update and revise personnel policy manual to conform with changes in the law. Draft additional internal policies and procedures for the organization.

The Policy & Procedures Committee (AKA Lizz, until someone else wants to join!) recommends we hire Hathaway Law Offices to revise our Employee Handbook, By-Laws and additional internal policies and procedures for our organization. If you agree, it would be lovely if someone would make a motion so I can get started! THANK YOU!!!